

DRAFT JOB DESCRIPTION

We are looking for an **Economist** to contribute to the cross-cutting thematic studies of the OECD Development Centre's 2011-2012 Programme of Work, notably to the forthcoming editions of the regional flagship "Latin American Economic Outlook". The selected candidate will work under the supervision of the relevant Head of unit, starting 1st April 2011, until 31st March 2012. The location of the position will be in Paris.

JOB DUTIES:

1. Analysis and data collection

- Carry out high quality quantitative policy-oriented research on emerging issues affecting economies of various levels of development, in the context of the Centre's biannual programme of work.
- Contribute to the activities of the Development Centre's Latin American Desk.
- Contribute to other areas of the Development Centre's programme of work and in OECD-wide activities

2. Drafting and Policy Dialogue

- Draft high quality technical research documents, as well policy briefs targeted at non technical audiences, and articles aimed at the media.
- Take part in missions and in discussions in expert groups and represent the Organisation in seminars and conferences.
- Develop good working relationships with senior officials in member and non-member country administrations, in other international organisations, as well as with academics working on development and broader economic issues.
- Promote synergies with related OECD Units and Committees working on issues related to development and to non OECD economies.

3. Supervision

- Supervise research assistants and external consultants to produce research papers, studies and policy documents.

QUALIFICATIONS: EDUCATION, EXPERIENCE, COMMUNICATION AND LANGUAGES:

1. Education and experience

- An advanced university degree in economics or relevant related fields (graduate-level studies constitute a clear advantage)
- Three to seven years' experience in applied economic research and development policy analysis and dialogue.

- A wide experience of applied economic analysis including the handling of data sources, econometric techniques and the use of graphics, attested by publications.
- Up-to-date and broad knowledge of economic and social conditions in emerging and developing countries.

2. Key competencies and motivations

- Intellectual curiosity and capacity to take initiative and innovate both in terms of research and processes.
- A keen interest in how development policies can become more effective, in particular by promoting better understanding of the economic and political challenges of development.
- A proven capacity to grasp the complexity of the changes in societies and economies, including political economy aspects.
- The ability to establish and maintain effective and harmonious working relations in a multicultural environment, while working under pressure, and having to meet strict deadlines.
- Knowledge and experience on emerging and developing countries will be a key asset.

3. Communication and OECD official languages

- Strong interpersonal and communication skills, including the ability to make public presentations of the Centre's work to a diverse range of audiences at OECD hosted meetings and other international conferences and events.
- Excellent knowledge of one of the two official languages of the OECD (English and French), including a high quality of drafting ability in that language. A good working knowledge of the other language. Knowledge of Spanish / Portuguese would be an advantage.

NB. Shortlisted candidates for this vacancy may be required to undergo a written exercise. The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in that case, the duties and responsibilities assigned to the post will be adjusted accordingly.